



## CITY ENGINEER

**\$75,480 - \$94,680**

*Plus Excellent Benefits*

Apply by  
**February 10, 2019**  
*(open until filled)*

**PROTHMAN**



## WHY APPLY?



Located on the scenic Washington Coast, the City of Ocean Shores is known for its stunning natural scenery and outdoor recreational opportunities which make the city a popular tourist destination. Residents enjoy the perks of small-town life with many large urban cities nearby.

Ocean Shores is committed to maintaining its character, preserving its charm, and protecting its natural beauty, while growing its economy and enhancing what makes it a special Pacific Northwest coastal town. If you are an experienced engineering professional looking for a challenging and rewarding career opportunity in a community well on its way to a bright and exciting future, this is the right position for you!

## THE COMMUNITY

Developed in the 1960's, the City of Ocean Shores has become one of Washington's most popular retirement and resort destinations. Ocean Shores is situated on a 9.3 square mile peninsula at the mouth of Grays Harbor, Washington - the only deep-water port on the Pacific coast north of San Francisco. Ocean Shores offers six miles of sandy beaches extending north another fifteen miles, all the way to the community of Moclips. The City also enjoys twenty-three miles of interconnecting lakes and canals, plus scenic bayside properties. The community is home to nearly 6,000 full time residents and experiences roughly 5 million visitors annually attracted by over 1,300 oceanside overnight accommodations offering fireplaces, swimming pools, spas, and full kitchens.

Nearby recreational opportunities include world-class bird watching, exploration of the 1,226 acre Oyhut Wildlife Recreation Area and Protection Island, year-round fresh water, salt water and surf fishing, clamming in season, whale watching, camping at Ocean City State Park, kite flying, sandcastle building, moped rentals, horseback riding on the beach, beachcombing, boating, playing at the Quinault casino, and every visitor's favorite pastime - simply walking on the beach. The City also offers an eighteen-hole championship golf course, many intriguing shops and restaurants.

With 120 miles of streets, exploring Ocean Shores by car, bicycle or one of the many rental mopeds or pedal vehicles is always an adventure. Winter in Ocean Shores is perfect for relaxing in front of a roaring fire with a good book while the winter storms and crashing waves rage outside your window, and visiting the North Jetty where wildlife is abundant and the spray from huge waves hitting the rocks shoots sea spray twenty feet into the air.

## THE CITY

The City of Ocean Shores operates under the Mayor/Council form of government. The City Council consists of seven members with both the Mayor and Council elected every four years.

Ocean Shores operates on a 2019 budget of \$58,563,549 with 93.19 FTE's. The City offers a full range of services from 10 departments including the Mayor's Office, Finance/City Clerk, Police, Fire/EMS, Public Works, Human Resources, Library, Court, Convention Center, and Facilities & Maintenance.

## THE DEPARTMENT & POSITION

The Public Works Department provides services including Parks, Litter Control, Engineering Services, Street, Water, Sewer, and Stormwater, operating with an overall budget of \$19.1 million per year with 36.32 FTEs. The Engineering Department of Public Works coordinates Engineering services for the City and its Departments including capital improvement projects, infrastructure maintenance, all mapping services and GIS projects.



Under the general direction of the Public Works Director, the City Engineer is responsible for all professional and technical municipal engineering related activities, and for the design, preparation of plans and specifications, and construction of capital improvement projects. The City Engineer also ensures compliance with City codes, ordinances, and engineering practices and standards, administering consultant contracts, coordinating policy issues through the director and supervising assigned personnel.



#### **Other responsibilities include:**

- Plan, organize, supervise, control, direct and evaluate the work of the Engineering functions of the City.
- Develop plans, specifications, cost estimates and bid documents for utility, transportation, and other projects and/or supervise individuals engaged in these activities.
- Administer the review and approval of plans for all municipal development and stamp all plans for municipal development produced in-house. Analyze projects and development proposals for technical adequacy and compliance with City codes, standards, policies, and safety needs and/or provide direction and guidance to individuals or groups involved in the projects.
- Meet with citizens, developers, consultants and contractors to discuss projects or proposals and explain/negotiate needed changes. Review proposals with City staff and make public presentations. Recommend contract awards and other actions to the City Council.
- Conduct or supervise studies to determine future City needs and capital improvement priorities.
- Prioritize public infrastructure needs for the City and assist in securing funding for such improvements.
- Act as liaison with other agencies such as WSDOT, Grays Harbor County and other cities.

## **OPPORTUNITIES & CHALLENGES**

### **Erosion**

The City of Ocean Shores has experienced erosion of the coastline along the southern edge of the peninsula. Staff will continue to work with the Army Corps of Engineers and regulatory agencies to develop and implement solutions to mitigate the shoreline retreat.

### **Expansion**

For the last 6 years Public Works Staff has been working towards constructing a new 7,200 square foot structure at the Public Works Facility. Design work is nearly complete and construction funding is included in the 19/20 budget. Construction of this new facility will result in the opportunity to increase staffing levels and transfer institutional knowledge prior to the significant staff turnover projected in the next 10 years.

### **Growth**

The City is seeing growth that it has not seen in decades. While the majority of the City has been previously platted, at some point in the near future, it is anticipated that redevelopment of the commercial area of the City will occur. Without development standards in place, implementing any large redevelopment of the commercial areas will be challenging. These standards will also be necessary to facilitate any multi-modal transportation improvements, which are necessary to accommodate the large influx of visitors in the summer months.





## IDEAL CANDIDATE

### Education and Experience:

A bachelor's degree in Civil Engineering or a related field, and six (6) years of progressively responsible experience in municipal engineering, including significant demonstrated experience in infrastructure planning, funding, design, and construction is required. Candidates must have or obtain a license to practice as a Professional Engineer in the State of Washington, and a Washington State Driver's License with a driving record acceptable to the City's insurance carrier.

### Necessary Knowledge, Skills and Abilities:

- Extensive knowledge of modern engineering practices and principles, as well as an in-depth understanding of municipal engineering, construction, and planning.
- Knowledge of State, Federal and local laws, standards, regulations and ordinances related to the division's functions.
- Experience with modern management and supervisory practices and procedures, including budgeting, personnel management, project management and risk management.

- Skill in coordinating the development of capital improvement plans and priorities.
- Experience with negotiations and contract management.
- Excellent oral and written communication skills and the ability to make presentations to a variety of groups and organizations.
- The ability to identify and solve complex issues and problems and supervise the activities of employees in a manner conducive to effective and efficient work performance and positive morale.

Candidates may possess any combination of relevant education and experience that demonstrates their ability to perform the essential duties and responsibilities. The ideal candidate will be committed to excellent customer service.

### COMPENSATION & BENEFITS

- **\$75,480 - \$94,680**
- Medical, Dental, Vision Insurance
- Employee Assistance Program
- Life Insurance
- Washington State Department of Retirement and Deferred Compensation
- Longevity Pay
- Generous Vacation time
- 10 Paid Holidays + 1 Personal Day

Please visit:  
[www.osgov.com](http://www.osgov.com)



The City of Ocean Shores is an Equal Opportunity Employer. All qualified candidates are strongly encouraged to apply by **February 10, 2019** (first review, open until filled). Applications, supplemental questions, resumes and cover letters will only be accepted electronically. To **apply online**, go to [www.prothman.com](http://www.prothman.com) and click on "submit your application" and follow the directions provided. Resumes, cover letters and supplemental questions can be uploaded once you have logged in.



[www.prothman.com](http://www.prothman.com)

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